



GROUP REGISTRATION POLICY

Registration Fees (EUR)

Registration fees (EUR) including 10% VAT	Until 9 January 2019	As from 10 January 2019
Full participant non-member	800.00	1000.00
Full participant EASL member	200.00	400.00
Young investigator non-member*	200.00	400.00
Young investigator EASL member*	100.00	300.00
Nurse non-member**	200.00	400.00
Nurse EASL member**	100.00	300.00
Allied Health Professionals (AHP) non EASL member***	200.00	400.00
Allied Health Professionals (AHP) EASL member***	100.00	300.00
Patient non EASL member	200.00	400.00
Patient EASL member	100.00	300.00
Nurses and Allied Health Professionals Forum	100.00	100.00

* Young Investigator: Delegates must be under 35 years of age at the time of congress and/or must be in training. Proof of age and status in English is mandatory. These documents must be uploaded as jpg or pdf during the online registration.

** Nurse: English proof of status of being a nurse is mandatory and must be uploaded as jpg or pdf during online registration.

*** AHP: English proof of status of being an allied healthcare professional is mandatory and must be uploaded as jpg or pdf during online registration.

The registration fee for participants includes:

- Admission to all mainstream scientific sessions
- Access to the industrial exhibition area
- Admission to Post-Graduate Course & Basic Science Seminar on 10 and 11 April 2019

Printed Material

Important: Due to a disinterest in the printed abstract book, EASL has decided not to print it anymore and to make it available online and as an electronic version.

Printed material	Incl. 10% VAT (EUR)
Scientific programme book	16.50

Printed material can be ordered until Wednesday 27 February 2019, after this date, no printed materials can be ordered. Electronic versions of the scientific programme book and abstract book will be available approx. 2 weeks prior to the congress on the official congress website and on the ILC app.

CONGRESS ORGANISER

**European Association
for the Study of the Liver**
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1203 Geneva, Switzerland
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ILC official registration agency
Congrex Switzerland Ltd.
On behalf of The International Liver Congress™ 2018
Peter Merian-Strasse 80, 4002 Basel – Switzerland
Office hours: 08.30 - 17.00h
T: +41 (0)61 686 77 77
E: registration.ilc@congrex.com



Registration Guidelines

Please log in or create a profile [here](#), then click on the tab “group registration”. First step is to **select a package of registration tickets to purchase** (please click on “buy contingent” for the required amount of registrations and printed congress programmes if needed). You will receive a confirmation / invoice by email. Payment can be done either by credit card (Visa, MasterCard or American Express) or bank transfer. A different invoice address can be added separately.

Individual participant’s data can be entered under “add participants”. Please note that an individual email address for each participant is required (certificate of attendance). Once the entry of participant data is completed, the tickets (registration fees, printed congress programme, etc) can be allocated to individual participants (click on “Distribution” to allocate the tickets).

The following statistical questions are mandatory to answer for each participant during registration:

Please choose your profession:

A) *Basic researcher* / B) *Clinical researcher* / C) *Clinical practitioner* / D) *Epidemiology/statistics* / E) *Health administrator* / F) *Industry/Corporate professional* / G) *Nurse/Healthcare practitioner* / H) *Resident/Research Fellow* / I) *Student* / J) *Other (please specify)*

Please select your interests & expertise:

A) *Viral Hepatitis* / B) *Cirrhosis and complications* / C) *Liver Tumors* / D) *Autoimmune and chronic cholestatic liver diseases* / E) *Alcoholic liver disease* / F) *Fibrosis* / G) *Molecular and cellular biology* / H) *Basic and translational science* / I) *Public health* / J) *Liver transplantation and surgery* / K) *Imaging and interventional* / L) *Genetic liver diseases* / M) *Pediatric hepatology* / N) *General Hepatology* / O) *NAFLD* / P) *Rare disease of the liver* / Q) *Acute liver failure*

- Is it your first participation to The International Liver Congress™?
Yes / No
- I agree to have my name displayed on the event participant list and ILC 2019 app.
Yes / No
- Are you qualified to prescribe in your own country (=advise and authorise the use of (medicine or treatment) for someone, especially in writing)? *
Yes / No
 - o Please enter your prescriber number (if available): *Free text field*

Person to contact in case of emergency (full name) (if available):

Free text field

Phone number (with dial code) (if available):

Free text field

Relationship (if available):

Family / Friends / Business / Other

*Important Information: The exhibition area and the industry sponsored symposia may not be accessible for non-prescriber delegates. Furthermore, only prescriber will receive a CME certificate. Please therefore make sure to have the correct answer from the delegates.

The data must be completed by **09 January 2019** to guarantee the lower registration fees. Should you not use the full contingent until this deadline, the higher fees will apply automatically.

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Cancellation Policy (without group contract)

- The fees minus an administrative charge of 25% will be refunded for cancellations **before 13 February 2019**. After this deadline, no refund policy will be in effect.
- No refund on cancellations after 13 February 2019
- For any change of names, a fee of EUR 30.00 will be charged

Group Contract

There is the possibility to sign a group contract where you buy a package of registration tickets (“**buy contingent**”) for a defined number of participants until **09 January 2019**. Full payment and the signed contract must be received until this date. The group contract allows you to enter participant data **until Wednesday 27 February 2019**. Free name changes are also permitted until this date. For further information please contact registration.ilc@congrex.com.

If you do a group contract, the cancellation policy of the contract applies.

The group coordinator is liable to pay the registration costs as soon as she / he has registered participants for the congress.
If any delegates are not attending the conference but the cancellation policy was not respected the complete registration costs must be paid.

Group Pick-Up

The opportunity of picking up the documents for your group in advance will be offered to facilitate the pre-registration procedure. In order to arrange your pick-up time, you will be contacted 3-4 weeks prior to the congress.

GDPR

EASL takes GDPR regulations seriously. During the registration process, the mandatory questions are followed by an explanation on how EASL will use these data and who will have access to them. EASL will be sharing the names of registered participants with third party providers when deemed necessary to improve the organisation of the congress.

As group leader, I certify that I have received consent from registered delegates to process their data and share it with EASL and its third-party providers when deemed necessary.

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