



Oral presentation information

Once your abstract has been accepted as an oral presentation, our provider M-Events Cross Media GmbH will send out an email 3 weeks before the event to enable you to upload your presentation on the submission platform.

Oral presentation templates

Oral presentation templates for accepted abstracts, late-breakers and case studies can be found on the [ILC website](#).

Using your own template is allowed as long as they follow the oral presentation format rules below.

Oral presentation format rules

- MS-PowerPoint 2013 or earlier versions (*.ppt and *.pptx) is mandatory
- Screen/slide ratio 16:9
- Make sure your slides are in a single file only (no multiple PowerPoints files will be accepted)

Note

If you are using PowerPoint 2007 or older versions please do not forget to upload all your video files as well, as they cannot be embedded into the presentation.

Oral presentation disclosures

All presenters will have to complete a conflict of interest questionnaire at the time of the presentation upload which will be displayed as a mandatory slide at the beginning of the presentation.

About the oral presentation session

Be aware that personal laptops cannot be connected in the lecture hall.

You may send additional files at all times, make changes on files already sent, and download your files again from any computer you use.

Once onsite you may check, change or upload your presentation in the Speaker's Ready Room at **least 3 hours before the start of the session**. Our staff will take a final look at your material together with you and will help you to upload it.

Speaker's ready room

The speakers' ready room is located in the **ICC Capital Lounge** on level 2 and will be available every day throughout the congress for invited speakers and oral presenters. For detailed opening hours visit the [ILC website](#).

Oral presentation young investigator bursary

For oral presentation young investigator bursary awardees, you do not need to check in as we keep note if you presented in your designated plenary.

If you do not present your research the young investigator bursary will be withdrawn.

All information on young investigator bursaries can be found on the [ILC website](#).