



Registration information

Find all information on group registrations, badges, delegate categories, registration conditions, congress material in this document.

Groups

Group registration

Group registrations can be made through the registration platform. In case of question, please [contact us](#).

Cancellation policy

- The fees minus an administrative charge of 25% will be refunded for cancellations before **13 February 2020**. After this deadline, no refund policy will be in effect.
- For any change of names, a fee of EUR 30.00 (excl. 7.7% VAT) will be charged.
- Payments will only be accepted in Euros by bank transfer or credit card. Please note that a service charge of 3.55 % (+ VAT) will apply on all reservations.

If any delegates are not attending the conference but the cancellation policy was not respected, the complete registration costs have to be paid.

Group pick-up

The opportunity of picking up the documents for your group in advance will be offered in order to facilitate the pre-registration procedure. In order to arrange your pick-up time, you will be contacted 3-4 weeks prior to the congress.

Name changes and replacement badges

A handling fee of EUR 30.00 (excl. 7.7% VAT) per registration will be charged for every registration modification received after 13 February 2020.

Name changes for the groups will be charged EUR 30.00 (excl. 7.7% VAT).

If a badge is lost or forgotten, an administrative fee of EUR 30.00 (excl. 7.7% VAT) will be charged for the reprint of the badge after identity verification (passport, driving license or other recognized identification document).

If both badges are brought back at the registration desk, the administrative fee will be refunded.

Delegate categories

Young investigators (YIs)

To benefit from the YI reduced fees, proof of status is mandatory.

Young investigators must be under 35 years old or still in training at the time of the congress (Wednesday 15 April 2020).

Proof of age or training status is mandatory. Please refer to the bursaries page to see if you are eligible for funding from EASL (bursary programme), or for more information regarding young investigator advantages.

Nurses

To benefit from the nurses' rate, proof of nurse status is mandatory.

Nurses who are registered to attend the Nurses and Allied Health Professionals' forum will have access to all mainstream sessions on-site, but only on this specified day. The date will be displayed on the congress badge. Registration is exclusively valid for Friday 17 April 2020 only.

A letter of confirmation from your Head of Unit should be uploaded during the registration process confirming that you are a nurse. Alternatively, you may send your confirmation letter via e-mail to ilc.delegates@mci-group.com

Allied Health Professional (AHP)

To benefit from the AHPs' rate, proof of status is mandatory.

An attestation or relevant document confirming your professional status belonging in one of the professions under Allied Health Professionals (AHPs) should be uploaded during the registration process. Alternatively, you may send the attestation via e-mail to ilc.delegates@mci-group.com

The professions below provide an example of Allied Health Professions:

- Dieticians
- Physiotherapists
- Pharmacists
- Clinical psychologists
- Radiographers
- Orthoptists
- Occupational therapists
- Paramedics
- Study coordinators/Study nurses
- Laboratory assistants
- Physician's assistants on case management (clinic)
- Pathology assistants
- Assistants of geriatric care
- Medical social workers

Registration conditions

Entitlements

What does my registration fee include?

- Admission to all mainstream scientific sessions
- Access to the exhibition area
- Admission to the postgraduate course & basic science seminar
- EASL provides a certain amount of catering on a **first come first served basis** during the breaks

What is not included in the registration fee?

- The scientific programme book can be purchased at additional cost of EUR 15.00 (incl. VAT) during the online registration process. Order your printed material until **Thursday 27 February 2020**. After this date, no printed material can be ordered.

Free electronic versions of all materials (scientific programme book, abstract book, postgraduate book) will be available approx. 2 weeks prior to the congress and accessible via [congress website](#) and the ILC app.

Congress material

We would like to make ILC 2020 a **paper free** event, therefore EASL thanks you for your green-consciousness!

EASL is aware of the large amount of waste generated at a congress, in particular when it comes to printed documents. Therefore, to create a more environmentally friendly congress, EASL is proposing to drastically cut its print volume by offering **free electronic versions of all materials** (scientific programme book, abstract book, postgraduate book). These will be available approx. 2 weeks prior to the congress and accessible via congress website and the ILC app.

The printed scientific programme book can be purchased at an additional cost of **EUR 15.00** (incl. VAT) during the online registration process. Order your printed material until **Thursday 27 February 2020**. After this date, no printed material can be ordered.

Let's make ILC 2020 a paper free event!

Modifications & cancellations

Modifications

The conditions are the **same for individual and group registrations**.

If you wish to cancel or modify your registration to the ILC 2020, you must send an e-mail to ilc.delegates@mci-group.com

A handling fee of **EUR 30.00 (incl. 7.7% VAT)** per registration will be charged for every registration modification received after **Thursday 13 February 2020**.

Cancellation policy

The conditions are the same for individual and group registrations.

If you wish to cancel or modify your registration to the ILC 2020, you must send an e-mail to ilc.delegates@mci-group.com

The fees, **minus an administrative charge of 25% and service charge of 3,55 (+ VAT)**, will be refunded for cancellations before **Thursday 13 February 2020**.

After this deadline, no refund will be possible.

Badges

On-site registration, badge collection and congress material pick-up will be available at the registration area. View [opening hours](#).

For EASL members

Gain time in London! Use the EASL members fast-track lanes for on-site registration and badge pick-up at the dedicated members registration desk!

All delegates and exhibitors are requested to wear their ILC badges at all times in order to be given access to the congress venue. Persons not wearing an ILC badge will not be granted access past the registration area.

Delegates are admitted into the lecture halls and other scheduled activities, as well as the catering areas.

Exhibitors are admitted into the exhibition area as well as the catering areas but have no access to the lecture halls.

Lost badges

If a badge is lost or forgotten, an administrative fee of **EUR 30.00 (incl. 20% VAT)** will be charged for the reprint of the badge after identity verification (passport, driving license or other recognized identification document).

If both badges are brought back at the registration desk, the administrative fee will be refunded.